



MINUTES/SUMMARY – Meeting 5 Colac Otway Food Alliance

Date: 22 November 2013

Time: 11am - 1pm

Location: Café Rooke – Cororooke

<i>CHAIR Jess Dorney</i>	<i>MINUTE TAKER Lauren Fitzgerald</i>
PRESENT: Greg Fletcher (COS); Jen Whitwell (Colac Specialist School) Jess Dorney(OHCS). Juli Farquhar (Local Fruit Producer); Teresa Robertson (Time for Youth) Lauren Fitzgerald (CAH); Sue Buley (Salvation Army) Sue Ryan (Colac Secondary College) Phil (Lions Club Colac) Coke (Lions Club Colac)	APOLOGIES: Julia Malcolm (Lavers NHH); Gillian Brew (Forrest NHH) Holly Munday (SAKP Apollo Bay) Libby Riches (Southern Otway Landcare) Major Marilyn Jenner (Salvation Army) Max Broadley (OHCS) Ruth Payne (Colac Area Health)

MEETING START – 11:05AM

1. *Welcome and introduction to the Lions Club members who joined us, introduction of Phil and Coke.*

2. *Arising business from Meeting 4*

Responsibility	Actions	Outcomes
Lauren F	Follow up RACV survey findings.	Completed – awaiting response.
Jen W	Invite Lions club representatives to next meeting to see how we can work together.	Completed – Lions representatives at this meeting.
Sue B	Continue to find Greening Aust contact.	Ongoing.
Julia M	Invite Lavers Hill and Beech Forrest progress association to the next meeting.	Not present action carried over.
Jess D	Invite progress associations from Forrest, Wye River, Skeens Creek and Otway Business Inc to the next meeting.	
Lauren F	Investigate Beeac, Birregurra and Cressy progress associations.	No action with Beeac and Cressy, Birregurra doesn't have a progress association best to contact the Birre Lions club.
Jess D	Contact Katie Barlow from Spade and Barrow to talk at our next community food meeting.	Complete – Katie Barfield could not attend meeting but has forwarded on information for Jess to present.
Lauren F	Circulate info re: Spade and Barrow to network.	Completed - Received this information will circulate to the network.
Lauren F	Finalise terms of reference with suggested changes.	Completed - awaiting Max Broadleys comments around conflict resolution then final copy of TOR will be circulated.
Max B	Conflict resolution content for terms of reference.	On leave – Jess Dorney to follow up and add to TOR.
ALL group members	Read through Goal, 2, 3 and 4, check the partners column and ensure where group members organisation or names are listed that they can complete the matching strategy. We will review this next meeting and make any changes.	Completed – this will be discussed in detail later in the meeting.



MINUTES/SUMMARY – Meeting 5 Colac Otway Food Alliance

Date: 22 November 2013

Time: 11am - 1pm

Location: Café Rooke – Cororooke

3. *Around the table*

Lions Members: Introduced self and identified the work they support in food

- Support Colac Specialist School with delivery of fruit and vege boxes from Secondbite.
- Potential to tap into Lions for maintenance of fruit trees, community gardens etc.
- Continue to keep Lions in the loop once subcommittees form as they can support all types of work.

Greg Fletcher: Food Share Update

- It's moving!
- Hopefully up and running mid next year.
- Will be solely for agencies who register/have a membership to the shed, not open community/public as secondbite is, agencies will be able to access the food 24/7 and must record what they take.
- Secondbite will hopefully feed into foodshare.
- Starts with Dry goods in the shed, will slowly build up to perishables.
- Will have a refrigerator and freezer onsite.
- Foodshare Bendigo has a model that is working well that Colac will learn from.
- Food available will be all donate, some by Foodbank VIC, supermarkets, secondbite, local donations.
- Reminder that emergency food relief is not our focus, we want to ensure there isn't demand on such services in the Colac Otway, however we understand that there is a big role for this to play in the community and support the develop of the foodshare, which will coordinate food relief in the COS.

4. *Presentation – Spade and Barrow Details*

- Difficult for Spade and Barrow to get someone to present for 10 minutes so they forwarded a presentation to introduce the company.
- Australia's first social wholesale food business with a mission to support Australian Farmers.
- Spade and Barrow purchase the whole crop, big small and rosy apples, they don't discriminate.
- Natures Grade Produce – all carrots cant be supermodels.
- Lower price than supermarkets
- Buy time from Aussie Farmers Direct trucks to use them for delivery of their produce.
- Fair price for the farmer, currently only delivers bulk eg. To restaurants, shops or kitchens, not individual door to door.
- Potential to link in to Small Store Support Program, restaurants/business etc with a kitchen.
- Spade and Barrow excited at the potential to work in the COS.

5. *Community Food Action Plan discussion and feedback*

- Worked through strategies and key partners section of the action plan.,
- Recommendations have been changed in the document.
 - Goal 4, Objective 4.2, Strategy 2, needs to be moved to feed into, Goal 2, Objective 2.1, Strategy 1.
 - Few changes/additions to key partners in Goal 2 and 3.
- Final Plan to be circulated with Meeting 5 Minutes

6. *Terms of reference draft feedback*

- Still need to add in Max's conflict resolution piece will then be finalised.



MINUTES/SUMMARY – Meeting 5 Colac Otway Food Alliance

Date: 22 November 2013

Time: 11am - 1pm

Location: Café Rooke – Cororooke

- Feedback positive no changes identified by the group.
- Final TOR to be circulated with Meeting 5 Minutes.

7. Next meeting

- Identification of subcommittees/working groups
- Updates and around the tables
- Let's get the action plan going!!!

SUMMARY OF ACTIONS ARISING – Meeting 5

Responsibility	Actions
Lauren F	Receive/Follow up RACV survey findings.
	Social Marketing potential for secondbite service – opportunity for more welfare organisations and potential public
	Follow up Aussie Farmers Direct service areas in the COS.
Lauren F and Sue R	Organise a meeting with schools to get kitchen garden program moving
Greg F	Identification of maintenance strategy for Colac West fruit trees, if no strategy identified potential for LIONS CLUB support.
Jess D	Complete Program Plan and Evaluation Tool

MEETING CLOSE - 1:00pm

NEXT MEETING

Venue:

Date and Time:

Other Details:

Map: